CHURCHDOWN VILLAGE JUNIOR SCHOOL

JOB DESCRIPTION: CLASS TEACHER

LINE MANAGER: HEAD TEACHER

This job description is written in accordance with the provisions of the School Teachers Pay and Conditions Document and within the range of duties set out in that document so far as they are relevant to the post holders title and salary grade.

Main purpose of the job

- Fulfil the duties of a school teacher as specified in the *School Teachers Pay and Conditions Document* and with due regard for the school aims, vision, curriculum and other policies.
- Undertake duties and tasks under the reasonable direction of the Headteacher.
- To lead on the effective delivery of the National Curriculum for KS2 within the classroom.
- To take responsibility for the day to day management and organisation of a KS2 class, facilitating good working practices and good communication within the year group and within the school.
- To foster community links and parental involvement in KS2.
- To be accountable to, and work in partnership with, the Senior Leadership Team and Governors.
- To exemplify good practice, high expectations, high levels of achievement and the implementation of Churchdown Village Junior School policies.
- To model and share good to outstanding practice in KS2 teaching.
- To create, with the team, a stimulating and exciting learning environment.
- To ensure the safety of the children in terms of the physical environment, interaction with each other, and supervision by adults.
- To use assessment systems to measure children's attainment and progress effectively, and use the information gained to ensure high standards.
- To lead and monitor all aspects of your KS2 class provision including planning, teaching, assessment and record-keeping.
- To supervise the work of the Teaching Assistant relevant to the class.
- To liaise with, and report to, parents on the progress of children in the class.
- To have the ability to lead on a curriculum area, as directed by the Headteacher.

Specific Duties & Responsibilities

- To be responsible for a curriculum area (to be agreed).
- To support and advise colleagues, including the Headteacher, on the teaching of a curriculum area throughout the school.
- To assist in the organisation and maintenance of policy statements and documents when required.
- To attend INSET, staff meetings and training when appropriate.
- To contribute to and assist the SMT to lead staff meetings on matters to do with the subject area.

This job description is not your contract of employment. It has been prepared for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but it will be reviewed annually as part of the appraisal process or as appropriate.

Signed: _____ TEACHER NAME(Post holder) Date: _____

Signed: _____ MARK BACON (Headteacher) Date: _____